

## Statement of Deficiencies

### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for staff: [ 3 foster grand parents ].

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for staff as follows: [ 2 recently hired staff ]. Documentation of submission [ **was** ] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

### 5312-C: Annual Review

Not Met

#### Findings/Corrections

5312.C. Provider lacked documentation that foster grandparents, have annually reviewed the following topics:

Center policies and practices including health and safety procedures;

Emergency and evacuation plan;

Supervision of children;

Discipline policy;

Job description;

Individual needs of the children enrolled;

Detecting and reporting child abuse and neglect;

Current Child Day Care Class "A" Minimum Licensing Standards;

Confidentiality of information regarding children and their families.

### 5321-D: Medication Sent to Center

Not Met

#### Findings/Corrections

5321.D. Medication sent to the center was not clearly labeled with the child's name to ensure that the medication is for individual use only. 3 bottles of over the counter medication were not labeled with the child's name.